



OFFICE OF THE SUPERINTENDENT

SOUTH SAN ANTONIO INDEPENDENT SCHOOL DISTRICT

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Minutes of Special Called Meeting

The Board of Trustees
South San Antonio ISD

A Special Called Meeting of the Board of Trustees of South San Antonio ISD was held Monday, December 14, 2015, beginning at 6:00 PM in the ADMINISTRATION BUILDING.

CALL TO ORDER AND ROLL CALL

The meeting was called to order at 6:00 p.m.

Table with 4 columns: Trustee, Present, Absent, Late Arrival. Rows include Ms. Connie Prado, Ms. Stacey Estrada, Ms. Angelina Osteguín, Mr. Trinidad Mata, Mr. Carlos Longoria, Ms. Leticia Guerra, and Ms. Helen Madla.

PRESENTATIONS / REPORTS

1. Report on Chief Financial Officer.

Dr. Saavedra introduced Jesus Salazar as the District's new Chief Financial Officer.

WORK SESSION

1. Texas Education Agency Corrective Action Plan workshop session.

Mr. Ricardo Rodriguez led the Texas Education Agency Corrective Action Plan work session.

DISCUSSION / POSSIBLE ACTION

1. Discussion and possible action to approve the District's Records Retention Management Schedule, Procedures, and designation of Records Management Officer in accordance with the Texas Education Agency's Corrective Action Plan requirements.

Dr. Saavedra, Mr. Rodriguez, Mr. Hoffer and Mr. O'Hanlon presented and answered questions related to this item.

For purposes of the record, it has been recommended by counsel in light of 11.201 (d)(2) of the Texas Education Code, that the directive from the TEA in the TEA letter that the Board appoint the Records Manager, is overstepping the provisions of state law. As a result, we are recommending, and to be in substantial compliance with the provision of the TEA report, that the Board create the position and direct the superintendent to keep that position filled which is consistent with his authority as the Superintendent under 11.201 of the education code.


Upon motion by Ms. Osteguín, seconded by Ms. Guerra, the Board of Trustees moved to approve the District's Records Retention Management Schedule, Procedures, and designation of Records Management Officer as presented. 6/0 Motion passed.

Roll Call Vote:	Yes	No	Abstained
Ms. Prado	X		
Ms. Estrada	X		
Ms. Osteguín	X		
Mr. Mata	X		
Ms. Guerra	X		
Ms. Madla	X		


ADJOURNMENT

Upon motion by Ms. Osteguín, seconded by Ms. Guerra, the Board of Trustees voted unanimously to adjourn the meeting at 7:00 p.m.

ATTEST



 Connie Prado, Board President



 Angelina Osteguín, Board Secretary

NOTICE: This meeting of the Board of Trustees is authorized in accordance with the Texas Government Code, Sections 551.001 - 551.146. Verification of Notice of Meeting and Agenda are on file in the Office of the Superintendent. Closed meeting, if required and if authorized by the statute, will be conducted prior to the conclusion of the meeting for any item listed on this agenda.