

South San Antonio Independent School District



EXTENDED LEARNING ACADEMY 2021-2022



I. Description

The Extended Learning Academy will allow students to earn credits Monday-Thursday from 4:30 p.m. to 7:00 p.m. at an accelerated pace. Courses are primarily geared for those students who may need junior or senior level course work. This is a credit recovery after school program in which students work at their own pace using an online computer program to earn credit in a course for which they have previously attended but were unsuccessful in earning credit.

Additional considerations:

- Students must have a device to complete the online courses.
- Students should have readiness skills to be a successful online learner.
- The NCAA Eligibility Center will not accept credit recovery courses for college entrance and eligibility.

Traditional Credit Recovery—This is a strategy that encourages students to re-take a previously failed course required for high school graduation and earn credit if the student successfully completes the course requirements.

Attendance Recovery— A student shall not be given credit or a final grade for a class unless the student is in attendance 90 percent of the days the class is offered. The opportunity to make up hours and to regain credit must be done outside the normal school day.

*All courses will be taken via online and will count towards the student's grade point average (GPA).

II. Policies and Procedures

1. Application Process

Students must apply to attend the extended learning academy. The completed applications will be reviewed by the Counselor and Extended Learning Administrator. A complete application will include the student information sheet.

2. Hours

Attendance recovery, credit recovery, and credit advancement hours are 4:30-7:00 PM, Monday-Thursday.

3. Attendance

Attendance is a crucial part of the program and student's success. Students are required to attend all sessions as they are registered either in person or remotely.

The following process will be followed for students not meeting attendance requirements:

1. The first time there is an attendance issue the student will be counseled by their teacher of record.
2. The second time there is an attendance issue the student will be sent to the counselor to discuss the attendance issue and parents will be notified.
3. The third time there is an attendance issue the student will be sent to the principal or special programs administrator to see if the problem can be resolved or discuss removal from the program.

4 Discipline

The extended learning academy is an academic placement, the purpose of which is to give students an environment in which to meet their educational goals. Students admitted into the program are expected to comply with district behavior guidelines described in the South San ISD Student Handbook and Code of Conduct. Serious or persistent violations of the South San ISD Student Code of Conduct will cause a student to be removed from the program.

Each student participating will adhere to the following learning expectations:

1. Be respectful.
2. Be prepared as soon as the bell rings to begin class.
3. Do not utilize any other websites that are not approved or that are not being used for educational purposes.
4. Complete coursework as soon as possible.

First time a discipline issue occurs the student will be addressed by their teacher.

Second time a discipline issue occurs the student will be referred to the counselor.

Third time a discipline issue occurs the student will be sent to the administrator.

5 Meals

- a. Students attending the extended learning academy will receive a dinner bag/box before class starts and will receive a snack bag prior to departure.

6 Transportation

- a. Transportation will be available for students staying until 7:00 PM.

7 Dress Code

Dress code is consistent with what is expected in the Student Dress code listed in the South San ISD Student/Parent Handbook.

III. Academic Policies & Procedures

1. Curriculum

Curriculum is self-paced. Students are required to complete half a credit by 6 weeks or less. Students who do not complete the half credit by 6 weeks will go for review and possibly may lose all course work completed up to date. Students in the extended learning academy will work on one course at a time.

2. Credit Expectations

If students do not earn credits by 6 weeks' students will be referred to the counselor for review of expectations and solution to not meeting credit expectations.

Student Information and Registration Form

Student Name _____ Date of Birth _____

Student Cell Number _____ Student ID _____

Address: _____

Course and semester requested: _____

Is bus transportation needed: Y___ or N___

Parent/ Guardian Information:

Father/Guardian _____ Cell Number: _____

Mother/Guardian _____ Cell Number: _____

Student lives with _____

Please list the names of the other adults who are authorized to pick up your student, either in the case of an emergency, or if you are unable to pick up your child.

Name of Alternate Adult	Relationship to Student	Cell Phone Number
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Extended Learning Program: (√)

Hours are 4:30-7:00 PM, Monday-Thursday.

Attendance Recovery _____ Credit Recovery _____

South San ISD does not assume any financial responsibility but will, if required, arrange for emergency medical care. By signing below, you are giving the appropriate school personnel authority to allow EMS to provide medical care and/or transport to a medical facility as deemed necessary.

I have received and understood the SSAISD Extended Learning Academy (ELA) "**Policy Information**" handbook.

Student Signature: _____ Date: _____

Parent Signature: _____ Date: _____

Counselor Signature: _____ Date: _____

Notes/Comments: _____
